



ScottishPower Pension Scheme Nomination for Lump Sum Life Assurance Benefit

To: The Committee of the ScottishPower Pension Scheme

Please use **CAPITAL** letters to complete this form but before doing so, [read the notes](#) on the back of this form. Please send the form to the Scheme Administrator (see below).

Surname

Mr/Mrs/Miss/Ms

First name(s)

Payroll number

Business Location

National Insurance Number

In the event of my death and a lump sum benefit is payable from the Scheme I would like the Committee to consider distributing any lump sum death benefit in accordance with the Scheme Rules governing the Scheme to my beneficiaries as follows::

1. Name	2. Name
Address	Address
Relationship	Relationship
Proportion	Proportion
3. Name	4. Name
Address	Address
Relationship	Relationship
Proportion	Proportion

• TOTAL PROPORTION MUST SUM TO 100%

I understand that the nomination is only an expression of my wishes and is not binding on the Committee and that I may submit a new Nomination Form at any time to replace this one should my personal circumstances change. I authorise the Committee and its advisers to hold, and in the event of my death, to use this information in accordance with the requirements of the Data Protection Act, 1998.

Signed

Dated

Please post original signed version of this form to the scheme Administrator below:

Capita Hartshead
ScottishPower Pensions Team
Hartshead House, 2 Cutlers Gate, Sheffield S4 7TL

Tel Helpline: 0845 601 0577

E-mail Helpline: Scottishpowerpensions@capita.co.uk



Notes



1. Under present law, any lump sum death benefits payable under the scheme at the discretion of the Committee direct to your beneficiaries, can be paid without any tax liability. Your beneficiaries are defined in the scheme Rules or other official document governing the scheme and may include your family, other relatives, dependants and any person or organisation (e.g. a charity) you Nominate in writing to the Committee.
2. You should tell the Committee who you wish to be treated as your beneficiary (ies) by filling in the form overleaf. If you do not complete this form, the Committee will allocate benefits in their absolute discretion and those people you would wish to benefit may not receive any benefits.
3. You should always keep your nominations up to date following any changes in your personal circumstances. You can change any of your nominations whenever you want. To do this you should complete a new Nomination Form that can be obtained from the Scheme Administrator or **the HR Intranet**. (Reward/Pensions area).
4. Although the form allows space for up to 4 nominations, there is no restriction on the number of people and/or organisations you can nominate. Please specify your nominations in a letter to the Committee if the form does not meet your needs. It is important to state for each nominated beneficiary what proportion of the total lump sum you wish him or her to receive. **Please make sure the proportions add up to 100%.**
5. The Committee will give every consideration to your wishes before paying any lump sums on death; however, to ensure that the payment can be made without any UK tax liability arising, your nomination is not legally binding on the Committee.
6. If you joined the Scheme prior to **1 January 1990**, to enable the lump sum life assurance benefit to be payable at the discretion of the Committee, you need to have completed a **Notice of Direction or the HR Intranet**. If you have not already done so, a Notice of Direction can be obtained from the Scheme Administrator for completion and return.
7. The information you provide will be used for the purpose of administering benefits under the Scheme. It will be held, in strict confidence, by the scheme administrators on behalf of the Committee.